

Minutes for DFPL Board of Trustees Meeting March 18, 2026

Call to order:

A regular monthly meeting of the Dobbs Ferry Library Board of Trustees was held on March 18, 2026 at the Dobbs Ferry Public Library. The meeting began at 7:30pm and was presided over by Linda Stutz as President, David Tabacoff as Vice President and Inna Livitz as Secretary.

Attendees:

- Voting members in attendance: Erika Abelon, Inna Livitz, Alex Peck, Linda Stutz, David Tabacoff, Frank Vizard, David Webber
- Library Staff in attendance: Erik Carlson, Director; Donna Garofolo
- Guests: Village Liaison, Donna Assumma
- Members not in attendance: David Agosto

Approval of Minutes:

The minutes from the February meeting were reviewed and approved by the Board of Trustees.

Review:

1. President's Report

- President Stutz continues to be impressed with the Library's children's programming.
- Rivertown Chamber of Commerce Gala honoring Rivertowns Libraries has been postponed to September 24; the Chamber will honor tickets already purchased or issue a refund.

2. Director's Report

- The Library has added two more monthly Hoopla checkouts, which has resolved the recent technical issues with checkout.
- The Director is working to address several maintenance issues in the Library building and consulting with the Village on the budget for the repairs.
- **Library of Things:** Director shared the 89 responses received so far to the "Library of Things" interest survey. Board discussed next steps, with maintenance of items and possible injury remaining as primary concerns. Trustees voted 6-1 to pilot the Library of Things in the fall, after the Librarian II position has been filled. In the meantime, the Director will continue to collect survey responses and prepare the space for item storage. The Friends and Sustainable Dobbs will partner with the Library on this project.
- **Materials Reconsideration:** Library received a request for reconsideration for the *Ivy & Bean* and *Bad Kitty* children's book series. The Director will review the submitted request in consultation with the Policy Committee and the Children's Librarian, and respond in accordance with the Library's Materials Selection policy.

- The Director has submitted the New York State Annual report to WLS and has developed improved program tracking for future reporting.

3. Secretary's Report

- Secretary Livitz and Trustee Peck met with WLS IT Director, Wilson Arana. WLS will set up new Trustee Google accounts for Trustee Vizard and Trustee Webber and create a new Google Account to archive records of former trustees.

4. Librarians' Report

- The Indie Lens Pop showing and the annual Lunar New Year program were very successful. The Library will need additional funding next year to continue including shadow puppets in the Lunar New Year program.
- The updated code of conduct has been posted along with a Spanish translation.

5. Friends of the Library Report

- A Book and jewelry sale will be held April 19, 2026.
- The Friends will use funds from mini golf fundraiser for Library programming.

6. Village Liaison Report

- The Village Liaison recommended that the Library set up a meeting with Dobbs Ferry police chief to review the protocol for handling interactions involving ICE agents.

7. Committee Reports

Policy Committee:

- Policy Committee will draft a disaster response policy to comply with updated New York State requirements for municipal libraries.
- Other required library policies are up to date; the Committee will add a volunteer policy.

Finance Committee:

- Financials for February are in order; unexpected HVAC costs will be covered by the contingency fund.
- Broken fire alarm panel being addressed by Village and Library.

Personnel Committee:

- Committee has begun candidate interviews for the Librarian II position. Civil Service list call for applications will close March 19.

Announcements and Upcoming

- Next meetings scheduled: April 15, 2026; May 20, 2026; June 17, 2026

Adjournment

A motion to adjourn was made and seconded. The meeting ended at 8:30pm.

Secretary signature: Inna Livitz, April 8, 2026

Date of approval by the Board: 4-15-2026