

LIBRARY BOARD OF TRUSTEES
Minutes - APPROVED 12/11/2024
November 20, 2024 at 7:30 PM

Present: Linda Stutz, Dave Tabacoff, John Kauffman, Isabel Dominguez, Jennifer Andrews, Jed Ilany, Alysa Kociuruba,

Staff: Erik Carlson, Director, Donna Garofalo, Clerk taking minutes

Absent: Lisa Bai, Erika Abelon

Meeting called to order: Jennifer Andrews called meeting to order

Public Comment Period:

Approval of Meeting Minutes

September Minutes

October Minutes

Jed motioned for approval, Isabel seconded; unanimous approval for both

Presidents' Comments

- Slate of officers and committees for 2025

Review of slate by Linda Stutz

Motion to approve by Jed, Alysa seconded; unanimously approved

Larry Taylor will no longer be liaison next year.

Director Report

- Teen Space met with Alex's group of teen advisers in renovating Teen space. Future meetings to be held
- X - consider deleting account; no longer getting statistics on traffic. Would need to pay; Currently we have Facebook and Instagram accounts with scheduled posts.
- We could notify followers that we no longer have an X account.

- Jennifer Andrews suggested we might consider an RSS feed.

Secretary Report

- Isabel had nothing to submit'

Librarian Report

- Battle of the Books - kids had a lot of fun
- Upcoming Programs - Winter Solstice Comedy Show, Rethinking Thanksgiving, Noon Year's Eve Party

Friends' Report

- Lisa Bai absent. Director requested a report
- Holiday sale Dec 6 & 7
- Gift for Mary McNamara, outgoing President mentioned by Linda Stutz
- Erik me with the Friend's new Treasurer and discussed plans for Endowment Fund distribution and provide cash in hand for Library

Committee Reports

- Policy & Compliance
 - Privacy Policy Alyssa reviewed the changes in language; in line with other library policies
 - Bulletin Board Policy
 - Program Policy main change in language as pertained to adults being present at children's programs
 - Computer and Internet Policy; minor additions
- Feedback asked to be submitted prior to December meeting

- Finance Committee
 - Discussed Village/Library financial interactions; reviewed all items that needed review

- Personnel Committee - Jed
 - Part time available library assistant Francesca left for a full time position

- Building Committee - Jennifer
 - Banner update - Erik reported they were shipped to the construction company
 - Lock upgrades in progress

- Data and Research Committee - Erika (absent) Alysa reported for her
 - draft outline and timeline for the annual report; event attendance, letter from Director
 - ideas for gathering programmatic feedback - checklist for feedback

Isabel asked about the Library acquiring collections in foreign languages.

Items up for Vote

- Next month policy votes

Discussion

- Holiday Party Board meeting at 7, followed by a Holiday Party. Also inviting the Board of the Friends
- Library Staff party 12/11&12
- Friends Liaison

Adjournment motion to adjourn 8:20 pm

Upcoming meetings

- Next regular meeting is scheduled for December 11 followed by a Holiday Party
- Friends book sale and annual meeting: December 6, 6 pm to 9 pm
- Upcoming board meeting dates for 2025 are as follows: January 15, February 19 & March 19, 2025

Trustee Education

Resources:

- <https://midhudson.org/trusteebookclub/>
- <https://www.nysl.nysed.gov/libdev/trustees/webinars.htm>