

## **Minutes for DFPL Board of Trustees Meeting 12.11.2024**

### **Call to order**

A regular monthly meeting of the Dobbs Ferry Library Board of Trustees was held on December 11, 2024 at the Dobbs Ferry Public Library. It began at 7:09pm and was presided over by Linda Stutz and Jennifer Andrews as co-Chairs with Isabel Dominguez as Secretary.

### **Attendees**

Voting members in attendance: Jennifer Andrews, Linda Stutz, David Tabacoff, Alysa Kociuba, Erika Abelon, Jed Ilany, and Isabel Dominguez

Library Staff in attendance: Erik Carlson, Director, Donna Garofalo, clerk assisting with minutes

Guests in attendance: Lisa Bai, President of the Friends of the DFPL

Members not in attendance: John Kaufmann

### **Approval of minutes**

JA inquired about the Trustee's review of the November minutes. DT made a motion to approve the minutes of the November 20, 2024 meeting, which was seconded by AK. By a vote of hands, all trustees were in favor, and none were against.

### **President's report**

A Trustee membership update was presented by Linda Stutz, reporting that David Agosta has been officially appointed as a DFPL Trustee by the Village. LS also reported that a new candidate, Sam Gruen, has submitted an application for Board membership, and all trustees are invited to be part of his interview process.

### **Friends of the Dobbs Ferry Public Library's report**

An activities update was presented by Lisa Bai, President of the Friends of the Dobbs Ferry Public Library. She reported on the following items:

- Monthly board meeting was held on Monday, December 9, 2024.
- Although the Holiday Craft sale was affected due to village street closures, they came close to reaching their fundraising goal of \$1,000. They will consider scheduling the 2025 sale around the Village's planned holiday street closures.
- A Valentine's Day Pop Up sale is being planned and will feature plants and books.
- A Springtime afternoon Tea is being planned, which recently has been a successful way to grow membership.
- There is a need to reconfigure the Friends sale books which are stored downstairs at the Library. In recent sale, approximately 400 books were sold. They hope to again accept book donations from the public after January 1st after the existing books are reconfigured.
- The Friends annual May meeting date and guest speaker have not yet been identified.

### **Main motions**

- Motion to approve updated Privacy Policy: Moved by EA. The motion carried with all trustees in favor and none against by a vote of hands.

- Motion to approve updated Program Policy: Moved by EA. The motion carried with all trustees in favor and none against by a vote of hands.
- Motion to approve Bulletin Board Policy: Moved by AK. The motion carried with all trustees in favor and none against by a vote of hands.
- Motion to approve Computer Policy: Moved by AK. The motion carried with all trustees in favor and none against by a vote of hands.
- Request for a vote to approve submitted Library Hours Schedule for 2025 by Erik Carlson, Library Director. The request was approved by a vote of hands, with all trustees in favor and none opposed.

## **Announcements**

The Trustees whose terms were ending in December 2024—Jed Ilany, Alison Hendele, and Isabel Dominguez—were given words of appreciation. Their service has been generous and impactful, and they will be missed.

February meeting should be moved forward a week due to President's Day school break. Upcoming Board meeting dates are as follows: January 15, February 26 & March 19, 2025

## **Adjournment**

DT moved that the meeting be adjourned, and this was agreed upon at 7:21pm

*Secretary signature: Jennifer Andrews for Isabel Dominguez 1/9/2025*

*Date of approval by Board: 1/15/2025*