

**LIBRARY BOARD OF TRUSTEES
REGULAR PUBLIC MEETING MINUTES
October 16, 2024 at 7:30 PM**

Present: Jennifer Andrews, Linda Stutz, David Tabacoff, John Kauffman, Erika Abelon

Staff: Erik Carlson, Director, Donna Garofalo, clerk to take minutes

Absent: Alysa Kociuruba, Jed Ilany, Isabel Dominguez - Trustees Lisa Bai, Friends president

Meeting called to order: 7:30

Public Comment Period:

Approval of Meeting Minutes

- Vote on September meeting minutes deferred until November meeting, due to number of absent Trustees

Presidents' Comments

- Officers for next year - looking for recommendations
- Update on Trustee search for 2025. Not as many people are submitting letters of interest as last year. Interested past individuals on spreadsheet have been contacted. Trustees agreed to invite previous applicant David Agosto; he has sent application to Village nominating committee
- Childrens Village has offered to provide specialized training for our youth librarians - Erik has extended the invitation to Rivertowns libraries. Working on scheduling for approx 6-10 participants.

Director Report

- Thanks to Children's Librarian Gina Elbert for doing an excellent job planning Ferry Con; already talking to participants about next year
- Past Programs: Ferry Festa had poor attendance compared to 2023 due to good weather, will approach planning differently in 2025. Banned Books Week Pub Trivia will change its venue in 2025 to Climbing Wolf to capitalize on their existing Trivia Night attendees.
- Upcoming Programs: Library has partnered with Village Parks and Recreation to hold their Haunted Trail at the Library for the first time.
- New DLD grant research - confirmed that our needed security cameras can be covered 50% by grant money; Village will need to approve; grant submission due by August but purchases can potentially be made in advance as cameras are priority item.
- Exterior banner brackets on North wall to be installed next month

- Experimenting with book ordering from new company in an effort to improve Patron access to new, popular titles. Dissatisfied with current company's turnaround time.
- Hired new part-time clerk - Henry Posner
- Starting to consider redesign and explore grant funds for upstairs Teen Space. Would like to set up a task force of Board Members to work with the Director and Teen Librarian. Teen Advisory Group also invited to provide input.
- ARC Employer Recognition Breakfast - Erik is being recognized for hiring Tariq from ARC as a Library page.
- 3M Science Awards: local student William Tan came in 3rd place. Erik mentored William on 3D printing and was thanked by student's family.
- Hiring new shelver - student at Mercy University

Secretary Report

- Village requires mandatory PESH training for all Library Trustees and Staff. Trustees should enroll to attend one of the scheduled online trainings (Oct 17, Nov 21 or Dec 19) and email Margaret Parr to confirm attendance.

Librarian Report

- Ferry Con - success
- Battle of the Books - upcoming

Friends' Report

- Upcoming events: Annual holiday sale will be Saturday 12/7; Friday 12/6 will be the Friend's holiday party/private sale. Trustees are encouraged to attend.

Committee Reports

- Policy & Compliance
 - o Privacy Policy
 - o Bulletin Board Policy to be tabled until December
 - o Program Policy tabled until December
 - o Computer and Internet Policy tabled until December
- Finance Committee
 - o Committee met to review monthly expenditures and found all to be in order.
 - o Committee reviewed SLA with Director, approved it and unanimously advises that Trustees vote yes tonight to accept it.
 - o Discussed DLD Grant for Security Cameras with Director and agrees that Grant submission should proceed
 - o Discussed DLD Grant for Teen Space Renovation with Director and agrees that Grant submission should proceed

- o Discussed pricing changes to be incurred by ordering from new book distributor and Committee agrees with Director's decision as it will improve patron experience.

Trustee Education

- Discussion of next steps from September training
- Thoughts on October training

Items up for Vote

- WLS SLA
Erika first; David, second. Unanimous vote: yes to approve.

Discussion

- Library Gallery as potential location for Dobbs artists to exhibit during River Arts Tour. Too late to approach RiverArts for this year; Jennifer will reach out for 2025.

Adjournment 8:00 pm

Announcements

- Next regular meeting is scheduled for November 20
- Upcoming board meeting dates for 2024 are as follows: 12/11
Holiday party 12/11 for Board

Trustee Education

Resources:

- o <https://midhudson.org/trusteebookclub/>
- o <https://www.nysl.nysed.gov/libdev/trustees/webinars.htm>

2024 Trustee Handbook Book Club Schedule - Erik has updated schedules for the Trustees.