

**LIBRARY BOARD OF TRUSTEES
REGULAR PUBLIC MEETING MINUTES
November 8, 2023 at 7:30 PM**

Present: Jeff Golde, President, Tiffany Gordon, Allison Hendele, Linda Stutz, Rob Yamuder, Village Administrator, Jennifer Andrews, David Tabacoff, Isabel Dominguez, Jed Iliany, Erik Carlson, Donna Garofalo

Absent: Liberty Barrett

Public Comment Period:

Approval of Meeting Minutes:

September Minutes David, Tiffany unanimously approved

October Minutes David Tiffany unanimously approved

Welcomed the new Village Administrator and each trustee gave a brief introduction to the Administrator. Jeff expressed importance of meeting to discuss budget with Rob. Rob agreed. He will be looking forward to fixing problems that have existed in the past. Plans to address HVAC problems in Library. Has a background on infrastructure.

Director Report

- DLD Grant amendment approved
- Replacing WLS computers update - Erik has gotten an update on numbers. \$62K for equipment (\$8k-10k over budget). Will make money back in a year. Hoping to have everything ready by 12/30. WLS agreement- \$19k and email \$5k. \$10k over and Board will need to vote on accessing this from the Operating Fund. Jed made a motion to approve, unanimous vote.
- Door Counters update
- 2024 Holiday Hours* deferred to next month

Librarian Report

- Cultural Heart of the Community Report
- Battle of the Books - Kids made it to the Quarterfinals

Friends' Report

- Looking for a new treasurer - urgent
- Holiday Craft Sale - 12/1 and 12

Committee

- Policy & Compliance
 - Finance Policy
 - Test Proctoring Policy
- Finance Committee
 - WLS IT SLA*
 - Accept \$87.65 from WLS for Summer Reading approved unanimously
- Marketing
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- Personnel Committee
 - Part-time vacation time* 40 hours of vacation time a year; no more floating holidays . Board approved Erik's new policy on hours. Also study Library Usage.
 - Hired Shelver - Tariq Andrews
 - Hired Clerk - Amanda Sati

Discussion

2024 Trustee Search*

- Trustee Education
 - <https://midhudson.org/trusteebookclub/>
 - <https://www.nysl.nysed.gov/libdev/trustees/webinars.htm>
 - Terry Krichner can also come and do a training

Updates/Additional Matters/Next Meeting

Discuss: Next meeting 12/20?

Trustee Education

2023 Trustee Handbook Book Club Schedule

- Financing & Managing Construction Projects (Tuesday, December 19, 2023 | 5:00-6:30 pm) [REGISTER](#)

Post event details:

- All those who attend a live session will receive a certificate of attendance.
- All those who register will receive a follow up message with a recording of the session.
- All sessions will be recorded and archived on [the landing page for the series](#). No certificates of attendance will be issued by MHLS for independent viewing of a session.

Announcements

- Next regular meeting is scheduled for December 20th, 2023
- Upcoming board meeting dates for 2023 are as follows: 12/20

Adjournment