

**LIBRARY BOARD OF TRUSTEES
REGULAR PUBLIC MEETING MINUTES
April 19, 2023 at 7:30 PM**

Meeting Called to Order at 7:36pm

Present: Trustees: Jeff Golde, Alison Hendele, Linda Stutz, Jennifer Andrews, David Tabacoff, Jed Ilany; Friends President Mary McNamara; Village Trustee Larry Taylor; Library Director Erik Carlson; Library Staff Donna Garofalo

Absent: Liberty Barrett, Isabel Dominguez, Tiffany Gordon

Public Comment Period

Approval of Meeting Minutes

- Linda Stutz, Jed, all in favor

Introductions to Larry all round

Village Budget to be voted on next week.

Larry mentioned the 6-7 year process in positive development that led to the current Library budget

Presidents' Report

- Community responses to meaning of library in Dobbs Ferry - strong positive responses about Gina and the Children's programming

Director Report

- Cultural Heart of the Community Report
- Open meeting announcement to be placed in Enterprise eff May meeting
- Upcoming Outreach - Dirt Fest, April 29 - Erik will be there with a service table
- Outreach Table at The Food Pantry - books, book marks and info on Library services
- Ferry Con May 6 10-5.
 - Vendors supplying food - Los Ferchos
 - Cosplay/LARP in the Plaza, movie showings, other activities. Flyers are now being created.
- Door counters have been installed -front doors and community room doors. Questions about the capabilities of traffic with time stamp (hourly, daily, weekly)
- Trash recycling bins have been ordered
- Patio garden - vegetables and herbs will be available to public
 - flowers also being planted - marigolds and sun flowers
- DOD grant submitted and approved
 - automatic doors, water fountains -
 - Work can't begin until we receive 3 total estimates
- HVAC coming this week - big coils need to be cooled down; looking at various ways to keep the area cool by the units in the garage. There is a need to get a long term plan to revamp the system.
- Cricut program for making Mother's Day cards
- Interest in 3D printing has increased. Running low on filament. To date, there has been no charge - looking into charging a nominal fee for the service
- Resolution to accept FY23-24 Budget Tuesday, 4/25 at 7:30

Friends' Report

- Friends Annual Meeting scheduled for Wednesday, May 10, dovetail with library author series

- Budget to be finalized shortly; Getting an estimate to what funds are available from the endowment
- Book sale May 21st in Library parking lot

Committee

- Policy & Compliance
 - o Circulation policy
 - Will vote in June
 - o By-laws
 - Streamlining the process of Filling Board vacancies - to be voted on next month. Discussion on language used as regards budget and allocation of funds in accordance to State laws. Trustee Hendele will implement discussed changes prior to vote
 - Looking into policy of Director vacation policy - notification
 - o Trustee Education
 - o Discussion to clarify roles of treasurer and secretary
- Finance Committee
 - o Budget update
 - o Request for fund balances from the Village Treasurer
- Marketing
 - o Bricks in the plaza
 - o Trustee Tabacoff is hoping to run a fund raiser - Bricks in Plaza - Trustee Golde suggested revamping the marketing committee around said fund raiser
 - o Trustee Golde suggested allocating fund raising for operating expenses.
 - o Director Carlson suggested the fundraising for the Children's Library
 - o Discussion about celebrating an anniversary of the Library

Discussion

- Status of parking in Dobbs Ferry request for free parking in front of Library - Village Trustee Taylor will follow up. Offered his assistance at any time.

Announcements

- Next regular meeting is scheduled for May 17 at 7:30 pm
- Upcoming board meeting dates for 2023 are as follows: June 21 at 7:30 pm

Adjournment at 9:04