

LIBRARY BOARD OF TRUSTEES
REGULAR PUBLIC MEETING MINUTES
March 15, 2023 at 7:30 PM
DRAFT

Meeting Called to Order at 7:3 5pm

Present: J. Andrews, L. Barrett, E. Carlson, I. Dominguez, J. Golde, T. Gordon, A. Hendele, L. Stutz, D. Tabacoff

Absent: J. Illany, M. McNamara (DFPL Friends)

Public Comment Period

- No one from the public wished to make a comment

Approval of Meeting Minutes

- J. Golde moved to approve the February minutes. L. Stutz seconded the motion and all approved except for D. Tabacoff who abstained.

Presidents' Report

- The Library was used for a Girl Scouts event on Sunday.
- Welcome new DFPL Trustee David Tabacoff

Director Report

- Cultural Heart of the Community Report
 - E. Carlson is working with Spring to set up a table at the food pantry with books donated from the Friends
 - Last month the Library held a successful Board Games night with the director
- Tech updates:
 - WLS renewed contract with Evergreen
 - WLS can continue to host our emails if we choose to do so
 - Technology Committee will be rolling out O365 account for library staff
- Facilities updates:
 - Clocks on the Library clock tower are not working. E. Carlson is working with the Village to get them fixed.
 - NYS DLD grant - collecting estimates for water bottle fillers and faucets for bathrooms
- Introduction of new YA librarian, Alex Yeranossian
- Finance updates:
 - Village Board heard the Library's budget proposal on Monday March 13. It was a productive meeting. The next meeting will take place in April.
 - E. Carlson will circulate the date so the Library Board can prepare for that meeting

Friends' Report

- E. Carlson gave a report on behalf of the Friends
- Friends requested that the Library provide a list of projects that need funding

Committee

- Policy & Compliance
 - Circulation policy
 - T. Gordon moved to approve the Circulation Policy. J. Golde seconded the motion. All approved except for D. Tabacoff who abstained from voting.
 - By-laws

- To be discussed at the next meeting
 - Trustee Education
 - To be discussed at the next meeting
- Personnel Committee
 - Vote was held to hire Alexandra Yeranossian as the YA library
 - J. Andrews moved to approve the hire of Alexandra Yeranossian. L. Barrett seconded hire. All approved.

Discussion

- Open Meeting Rules Discussion
 - L. Stutz attended an Open Meeting Trustee Education
 - Board meetings should be published in the Enterprise
 - Documents to be discussed at the meeting should be published on the website in advance of the meeting
 - Executive sessions must be called for a specific reason and the reason must be listed in the minutes. The minutes must also discuss any votes taken in executive session
 - Draft minutes must be published within 2 weeks of the meeting
- Parking Front of Library
 - Several residents are using the Ardsley and Hastings libraries because parking is an issue in our library
 - Several ideas brainstormed
- Re-engaging the Strategic Plan
 - We will investigate how to re-engage the Strategic Plan
- Letter Writing
 - E. Carlson would like to collect stories from village residents of why the Library is important to them. The stories will enable the Library to better advocate for funding and well as educate the Library about what we are doing well and what more we can do
- The door counter project was put on hold due to higher heating costs

Updates/Additional Matters/Next Meeting

- Fines to be voted in June
- ED Evaluation to be addressed in the future
- Hull Estate

Announcements

- Next regular meeting is scheduled for April 19 at 7:30 pm
- Upcoming board meeting dates for 2023 are as follows: April 19, May 17, and June 21 at 7:30 pm

J. Golde moved to adjourn. T. Gordon seconded, all approved.

Adjournment at 9:00 pm