

DOBBS FERRY LIBRARY BOARD OF TRUSTEES MEETING MINUTES

Tuesday, April 5, 2016

Meeting called to order at 8:00 pm

Present: Paula Dambroff, Cathy Gerard, Ned Canora, Eric Menzie, , Betty Gilmore, Rebecca Pitts, Carolyn Schwartz

Excused: Maria Nigro, Cathy Gerard, Trustee Jeff O'Donnell

Minutes of March 1, 2016 - motion to approve by Eric seconded by Betty. Unanimous.

PRESIDENT'S REPORT – none.

DIRECTOR'S REPORT - as presented.

Ned met with Village and is expecting 6% budget cut, as are other Village departments. There will be a Public Hearing on April 11 and the Village BOT will approve the budget on April 24.

LIBRARIAN'S REPORT- None this month.

FRIEND'S REPORT – Annual meeting will be June 10 at 7 PM at the library – working on a speaker

BUDGET – as presented

NEW BUSINESS -

DVD Policy – A motion to approve the revised policy by Betty seconded by Carolyn. Unanimous.

Trustees Institute will be on May 5

Annual Report – as presented.

WLS Direct Access Plan – Two Westchester towns are opting out of computer services. Outsourcing their technology; paying WLS separately for catalogue.

NEW BUSINESS –

Betty and Sarah participated in WLS Marketing Book Camp. After soliciting patrons and the public for compelling stories about the library, two of our stories were accepted.

Carolyn working to get plaque printed for Jeff Ault's service.

Next meeting is scheduled for May 3, 2016 at 8 PM.

President Paula Dambroff requested the meeting go into executive session at 9:03 p.m.

Meeting returned from Executive session and adjourned at 9:20.

*Respectfully submitted,
Rebecca Pitts*

Dobbs Ferry Public Library
Annual Report Highlights 2015
(FY June 2014-May 2015)

Library Collection:

Total cataloged books: 37,038
Total Audio, CD's tapes: 3,744
Total Video, DVDs: 3,320
Other items (including electronic materials): 17,056
E-books (WLS): 52,132
Grand total holdings: 106,586

Circulation:

Total books: 43,379
Other items: 24,200
Total Circ (incl. e-books): 67,579

Interlibrary loan:

Borrow from: 12,631
Loan to: 15,394

Programs:

Total programs - library : 241
Total programs - non-library: 49
Total library program attendance: 3,711

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2012 Summer Reading Program:

Registered Children: 271
Registered Teens: 118
Program sessions: 30
Total attendance: 821

Reference transactions: 20,519

Library visits (attendance): 73,214
Visits to Library Web site: 45,785

Number of users (in-house) on public computers: 14,895

Total Resident Borrowers: 4,986

Annual hours open: 2,626

Operating Funds:

Total local public funds: \$775782
Local Library Aid (LLSA): \$4012
Other State Aid: none
Total Federal Aid: none
Library charges: \$13999
Other: \$2848

Total operating fund receipts: \$775782
Total Staff expenditures: \$ 631103
Total Collection expenditures: \$47907
Total misc (supplies, phone, postage, etc): \$8251
Total building maintenance: \$66314
WLS contracts: \$40983

Total Operating Fund Disbursements & Transfers: \$94558

Balance in Operating Fund: \$471,133

GRAND TOTAL: DISBURSEMENTS, TRANSFERS & BALANCE: \$1,246,915